



MONTHLY EXECUTIVE LEADERSHIP MEETING

Notes

Date: Thursday 26th October 2023, 3:00-5:00

Via Teams

Attendees:

Chair: James Vaughan (JV), Independent Chair/Scrutineer, PDSCP

Pam O'Shea (PO's), Deputy Chief Nursing Officer, NHS Dorset
 Sunita Khattri-Hall (SKH), Interim Head of Quality Assurance & Partnerships, Dorset Council
 Cathi Hadley (CH), Corporate Director, Children's Services, BCP Council
 Neil Corrigan (NC), Detective Chief Superintendent, Dorset Police
 Sophie Cole (SC), Business Support Manager, PDSCP (Notes)
 Laurence Doe (LDo), Business Manager, PDSCP

Guest attendees:

None

Apologies:

Mark Callaghan (MC), T/ACC, Dorset Police
 Theresa Leavy (TL), Executive Director, People – Children, Dorset Council
 Debbie Simmons (DS), Chief Nursing Officer, NHS Dorset

	Discussion areas	Lead
1.	Welcome and introductions. - Notes September 2023 - Summary meeting minutes September for approval prior to publication on PDSCP website - Action Tracker – October 2023	JV
	Notes – September 2023: The September minutes were agreed by colleagues as an accurate reflection of the last meeting. Summary meeting minutes September for approval prior to publication on PDSCP website: The summary meeting minutes were approved for publication on the PDSCP website. Action Tracker – October 2023: This was updated live during the meeting.	
2.	Update from Chair's meeting	JV



	Discussion areas	Lead
	JV noted that the chairs of the CSP, Adults Safeguarding Board and himself as the chair of the PDSVP meet 4 times a year. They met last month and looked at the serious violence duty. There was also a presentation from Chief Superintendent Gavin Dudfield in relation to Right Care, Right Person initiative. They also discussed and updated on the progress in relation to their priorities, and the annual reports.	
3.	Reflection on Annual Conference	LD
	JV thanked the team for their hard work in organising the conference. Partners have received good feedback from their staff about the day. LDo noted that there is a formal process for feedback being retrieved from those that attended, and this will come back to the Executive at a future meeting. LDo noted that he has the foreword plan for the business team in development, which details peaks and troughs of key Partnership work, and will share this with the Executive shortly.	
4.	Annual Report for sign-off	LD
	CH questioned whether the sign off process has been the wrong way around, as it should go through the governance structure before it comes to the Executive for sign-off. CH noted that she has identified gaps in the report and has sent the feedback to LDo and team. CH cannot find the people that it has gone through in the BCP governance structure. CH noted it cannot be signed off today. LDo outlined how the report has gone out to partners numerous times with requests for information and a draft report has also come to the Executive for comment. CH commented that we need to ensure someone owns the report from each agency and who is responsible for proof reading and providing last checks. LDo noted this does fit into a wider issue around the relationship between the Executive and the place-based arrangements not being clear. LDo will bring a paper on this to a future Executive. SKH noted there needs to be a formal arrangement in place for extraordinary reports such as the annual report. There will be a working group established for next year. NC confirmed that the police are fairly happy with the report from their perspective.	



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	Discussion areas	Lead
	PO'S noted she needs to check with DS to make sure the report has gone through the right structure. We need to ensure that the appropriate individual is identified from each agency who can lead on the report writing from their own agency and ensure that it is signed off internally. CH commented that the report overall is much better than last years, and she can see the progress against the priorities. <u>ACTION: LDo to correct the report with the requested amendments and agree with partners process to sign-off the report.</u>	LDo
5.	Budget	LD
	LDo provided an updated on the budget for the remainder of this year. We are slightly overspent but there are no particular concerns to raise as we are predicted to be in budget at the end of the year. It is a reminder to the Executive that any further CSPRs commissioned could then impact the budget. LDo noted that we need to begin to discuss the budget for next year. There are some considerations for the Executive: 1) There will be an increase to staffing costs due to the latest wage agreement. The Executive could consider whether they want to continue having the role of the independent chair and how that balances itself with the role of the independent scrutiny – this is pending confirmation in the updated Working Together guidance. If they want both then they will need to consider whether they want to increase the budget or other options may include reducing the number of Executive meetings. CH commented that it is good to see the budget and to pose these questions. We have to consider what the updates are in the Working Together guidance, as we would be wise not to go against these as a Partnership. <u>AGREED: The Executive would have discussions within their own agencies around the budget for next year and this will be discussed at the end of the next meeting, where JV will step out of the meeting.</u>	LDo



	Discussion areas	Lead
	<u>ACTION: LDo to recirculate the efficiency review completed a couple of years ago around the Partnership to help inform the Executive's decision making</u>	
6.	Practice Review updates	CH/SK-H
	<u>BCP</u> LDo updated that the BCP reviews are on track. One review has just been completed and this will be sent to the national panel tomorrow (27/10). This is due for publication on the PDSCP website in early November. One review cannot be progressed to publication yet due to the ongoing criminal investigation, which has meant that the views of the family have not yet been sought. LDo noted that there are also a number of local reviews ongoing. There is one on a young person from BCP, who was linked to a review taking place elsewhere related to a young person who had been murdered. The young person from BCP is now not seen as the perpetrator or suspect in the murder. <u>Dorset</u> LDo provided an update on the current LCSPR for Dorset. LDo noted that because this has been a complex review, the timeline has had to be adjusted slightly. The author is now expected to produce the first draft of the report by the 14 November. We have not yet alerted the national panel that the timescales will not be adhered to, but we will do following this meeting. LDo updated that the Warwickshire review report has come through to the Executive a number of times. There were some particular concerns from Midwifery in terms of what has been written in the report. Warwickshire have confirmed that they will not be reviewing the report again until they have got the outcome of the IOPC investigation. The Partnership may then want to issue a further challenge following this, or individual agencies are also welcome to do this. PO'S noted that she had noticed nothing that was factually inaccurate in the report in related to midwifery. We may not agree on the analysis and conclusions being drawn, but her view is that we need to accept those given that the review is being completed by an independent author.	



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	Discussion areas	Lead
	<u>ACTION: PO'S to liaise with Shiela Willoughby, Designated Nurse for Safeguarding Children, to ensure that midwifery colleagues are aware that the recommendations/analysis within the Warwickshire report are more difficult to challenge the author on & that the information around midwifery's involvement is factually accurate in the report</u>	PO'S
7.	Feedback from National Panel Southwest roundtable event	JV/TL
	JV noted that himself and TL had attended this event. JV noted that it was a good opportunity for independent chairs and Executive members to share best practice and ask any questions of the National Panel. It was noted how there is an inconsistency in the quality of independent authors and therefore this results in an inconsistent quality of reviews. There was discussion around how this inconsistency could be managed. There was a discussion around the proposed updates to the Working Together guidance. The National Panel were not able to offer any insight around when we are likely to see the final product. LDo noted that unfortunately himself and a few key partners were unable to attend this due to a clash with a panel meeting for the RP LCSPR. JV noted that the PowerPoint presentation and notes have not yet been made available, but he would circulate these to the Executive once he had received them.	
8.	Place based updates	ALL
	<u>BCP</u> CH noted that there were no particular matters to raise. The BCP Partnership has become a delivery arm as well as having oversight coming to this Board. <u>Dorset</u> SK-H noted that TL had not raised anything with her in terms of exceptions to report. There is a significant ongoing input into the Pathfinder programme from the Dorset workforce. SK-H commented that the Dorset Council, alongside multi-agency partners, had recently completed a thematic quality assurance activity in relation to domestic abuse. This involved engaging practitioners, retrieving feedback from families and completion of a	



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	Discussion areas	Lead
	paper audit. The findings were then triangulated. The report is currently being written by LDo and SK-H noted that we can share with TL for any learning that may apply to BCP. LDo noted that we now have a more established multi-agency quality assurance activity across the PDSCP. The independent scrutiny work will focus on neglect. There is a focus currently in BCP on injuries to babies. <u>Police</u> NC noted that there were no significant updates from the Police. There had been a letter recently shared by the NPCC in relation to how organisations receive third party material requests from the police. <u>ACTION: NC to share the letter from the NPCC regarding third party material information requests and LDo will then share with the Executive.</u> NC also updated that Detective Superintendent Stewart Dipple is moving into intelligence. JV would like to thank SD's contributions to the Partnership. Julie Howe will temporarily cover SD's post. <u>NHS Dorset</u> PO'S provided an update on the CQC testing assessment pilot and that there were good challenges within the process.	NC
9.	Updates from partners	CH/SKH/NC/PO'S
	See updates provided above.	
10.	Pan-Dorset Live issues • 'Whole system challenge' • New and emerging 'live' issues for consideration	ALL
	Colleagues confirmed that they had no new live or emerging issues to discuss.	
12.	Any other business	ALL

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	Discussion areas	Lead
	There was none raised.	
Date of next meeting: Thursday 23 November 2023, 15:00 – 17:00		